

Title of Position: Science Laboratory Assistant

Type of Appointment: Contract Position until 4th April, possibility of ongoing employment

Part-time (15 hours – time to be negotiated)

1. Conditions

Established in 2001 in a picturesque setting in Caloundra on the Sunshine Coast, Pacific Lutheran College is a leading K-12 learning community that is innovative, dynamic and progressive. Firmly underpinned by the values and traditions of excellence of Lutheran Education in Australia, students have achieved outstanding success in the academic, sporting and cultural dimensions of their lives. Enrichment programs in all three areas have enabled students to explore their potential.

Pacific has established a strong academic culture which promotes thinking, deep understandings and creativity based on the Harvard Teaching For Understanding framework.

When combined with unique experiences provided through the College's excellent outdoor education, pastoral care and personal development programs, the opportunities provided through academic, sporting and cultural learning, support an enriching whole of life education. Active involvement in local and international community service projects broaden young people's world view and sense of efficacy.

Our staff take advantage of flexibility in physical and virtual spaces to support an increasingly personalized approach to learning for our young people. Pacific has a seamless curriculum across Kindergarten to Year 12 with teams of teachers working across the four subgroups of the College. Staff are expected to learn collaboratively to contribute to a whole of school approach as they lead learning in the Foundation Years (Kindergarten-Year 2), Junior Primary Years (Years 3-5), Middle Years (Years 6-9) and the Senior Years (Years 10-12).

The Science and Laboratory Assistant reports directly to the Head of Science.

Salary and related conditions are as per the Queensland Lutheran Schools Enterprise Agreement 2016.

2. Role Description:

Initial responsibility is to the Head of Department who will allocate duties.

This person is expected to:

2.1 Provide prompt, courteous, efficient and friendly service to staff and students by assisting the Science Laboratory Technician in the preparation of chemicals and support of experiments for classroom teaching as well as supporting teachers with equipment needs and requests.

2.2 Perform Laboratory Assistant duties according to Workplace Health and Safety requirements ensuring a quality professional service.

2.3 Develop positive partnerships and demonstrate a professional approach and a high level of skill in interacting with students, parents and staff. The person will need to actively support the Christian ethos of the College.

Selection Criteria:

SC1. The demonstrated ability to support the Christian ethos of the College.

SC2. Demonstrated ability to work unsupervised in a school science laboratory/department and within guidelines provided by the Head of Department/Principal.

SC3. Demonstrated ability to coordinate the use of scientific equipment, assembling, cleaning and storing of laboratory apparatus, rooms and equipment; and under the direction of the Head of Department and prepare a range of chemicals used in the school science program.

SC4. Demonstrated ability to apply workplace health and safety standards in the school science environment and programs, in relation to laboratory and chemical use, application and secure storage of chemical, biological gas and LP gas materials.

SC5. Ability to assist in the design, demonstration and in-class support of experiments under the supervision of academic staff.

SC6. Demonstrated ability in record keeping necessary for stock management and work place health and safety.

Knowledge and Qualifications:

A relevant Certificate III in Laboratory Skills, or experience in a laboratory environment.

Please feel free to contact the Head of Science in relation to any queries regarding your application.

Applicants should address the selection criteria and forward their application to the Principal, Dr Bronwyn Dolling, Pacific Lutheran College, by email to admin@pacluth.qld.edu.au by 28th February at noon.